

## The British Association of Sport Rehabilitators and Trainers committee meeting

### Minutes

- Apologies: Colin Johnson (CJ), Richard Moss (RM- \*RM supplied email update), Tim Bertenshaw (TB- TB supplied email update).
- In attendance: Alison Whitaker (AW), Allan Munro (AM), Adam Naylor (AN), Jonty Ashton (JA), Pauline Nahapiet (PN), Ollie Coburn (OC), Lindsey Woolstencroft (LW), Steve Aspinall (SJA), John Morgan (JM), Chris Wilcox (CW)
- Conflicts of Interest: No conflicts of interest reported, JM to print and sign copy of the policy, HW to email.

### 1. Review of minutes (matters arising)

Pg1. Podcasting still in progress with a few technical difficulties, SJA stressed importance of highlighting topics of interest and questions for ongoing work.

DPP ongoing, SJA highlighted for CJ and HW to review progress and ask for help if required.

Pg 2. Graybrook student award, JO/OC to follow up programme leads via telephone call.

Development of healthcare marketing pack and brochure- ongoing. Poster to be sent brochure to be developed. Response to photo competition has been disappointing. PN to work with AW, LW and SJA to review poster/plan before sending out to public.

Pg3. JO/OC to finish order of USB and get further quotes for window sticker.

Member occupation survey superceeded by RFU survey (see agenda item)

Mail chimp working appropriately but JO and OC having some difficulty with functionality which should be corrected by new website updates (see agenda items).

### 2. Brief report of activities from committee (*suggested items to cover in italic*)

*SJA: AVR Exemption status (update), PHI; TB: Website; RM: Educators day, Public Information pieces; AW: Public Information pieces.*

SJA: reported that AVR exemption status for VAT now very unlikely to change with the current government. PSA will re-visit after next general election. PHI contractor continuing discussions regarding accepting our membership, SJA working on letter from PSA to strengthen case. Letter highlights BASRaT standards etc. SJA called for letters from consultant medics regarding referral to BASRaT members. SJA to draft template letter.

TB: Committee to review new website using google spreadsheet (test by JO/OC, AW, PN). Aim for website to go live August/Sept. See attached doc for work plan. AW suggested lay committee members review using her prepared doc.

HW: nil to report, using the secretary email

AN: continued work on student prizes with CW Asked for feedback regarding signposting, committee happy with how this is working.

AM: audit ongoing, two members outstanding. JO/OC to chase. Now given detail.

CW: continued work with AN.

LW: working on conference

JM: nil to note

JO/OC: nil to note

AW: newsletter information more forthcoming.

### **3. AVR Education review (SJA)**

AVR education review. SJA gave background of statutory regulation /PSA journey. SJA reported that he is working toward a case for PSA to recognise and advertise minimum standards for accredited registers.

### **4. BASRaT promotional activities (SJA with AW and LW) & Advertising (AW)**

AW reported that comms toolkit needs to be a dynamic resource. Called for topics and poster to go into kit soon. SJA reported that Cardiff SEM conference has requested sponsorship, committee agreed. SJA outlined idea for BASRaT 'on the road' series of public health/exercise project. AW/SJA to persue. AW discussed advertising courses for members on the website- committee agreed that website wording needs to reflect that short courses are for CPD and are not BASRaT accredited. Consider use of Paypal for payment.

### **5. CATA update and MRA discussion (SJA)**

SJA reported start of discussions regarding membership reciprocal agreement. ARTI soon to sign RA with NATA. BASRaT committee agreed to formally request RA with CATA. SJA called for committee members to attend NATA, CATA and WFATT. JC and OC to send out dates to committee.

### **6. Pending Audit (SJA)**

Independent management consultant audit begins Aug 2014. Experienced auditor appointed.

### **7. Administration role evaluation and contract updates (SJA) (OC and JA left the meeting during this discussion)**

Committee agreed that admin team works well, agreed to make contracts permanent.

### **8. RFU project (OC and JA)**

OC/JA/SJA attended meeting with RFU 13/05/2104. Topics discussed included first aid provision/assessment on undergraduate courses. JA/OC conducted audit on members working in

RU, good response. AN reported that there may be possibilities within RFL, AM and AN to work on this going forward.

**9. Website - (AW)**

Covered in attached email appendices from TB

**10. Facebook - (AW)**

AW reported that a generic admin name was difficult to achieve on facebook. Current BASRaT group to be closed and new members only group opened.

**11. Irish Members and the PSA - (AW)**

**12. Irish professional recognition (HW and AW)**

Irish Members (PSA & PHI). JC/OC to liaise with Irish committee when visiting Dublin with regard to the above/supporting.

**13. Student Membership Prices (CW)**

Committee agreed 20% discount on six month membership immediately after graduation for student members who bought 3 year student membership. AN reported that Bolton were interested in purchasing group student membership. Cost would be £45 per student.

**14. Student Attendance Policy (AM)**

BASRaT requires that from Sept 2014 all accredited institutions that currently monitor attendance confirm that students have appropriate attendance (80%). This to be added into FtP policy, RM to work with CJ to add in requirement to graduate sign off. To be enforced at re-accreditation from Sept 2014.

**15. Starter Clinical packs (JA)**

Committee approved quotes provided and packs to be made available from symposium with a view to website sales at a later date.

**16. Investigation by BASRaT (HW on behalf of CJ)**

Committee discussed the issue (advice from PSA, SJA to liaise with CJ). SJA stressed need to ensure members practice safely and public are protected. Also need to protect our insurance as small body will result in larger price increase. Record keeping to be a template in different contexts. HW extension doc regarding record keeping, agenda item for educators day. Record keeping in conference.

**17. Symposium and AGM (LW and HW)**

Discussed speakers, timetable, and have starter pack/advert to start selling tickets 22nd July approx.

**18. AOB**

Committee agreed that use of title GSR and AVR logo should be better enforced. Letters to be prepared with a view to a consistent response.

REPs accreditation work ongoing. RM to meet with REPs.

***Date of next meeting: Sept 10<sup>th</sup>, Hull, start time 14.00. Combine with educators day.***